



**City of Clayton
Parks & Recreation Commission Meeting
Monday, March 5, 2012
7:00 PM – The Center of Clayton
Meeting Room C**

----- Agenda Topics -----		
Topic		Notes
1. Approval of Minutes	Mimi Deem	
2. Addresses from the Audience	Mimi Deem	
3. Shaw Park Ice Rink – Background	Patty DeForrest	
4. Director's Report	Patty DeForrest	
5. Old Business/New Business	Mimi Deem	

Attachments:
Minutes

Notes:

Next Meeting: Monday, April 2, 2012

CLAYTON PARKS AND RECREATION COMMISSION MEETING
Monday, February 6, 2012
The Center of Clayton – Multipurpose Room C

The following members were present:

Ira Berkowitz	Michelle Harris
Mimi Deem	Andrea Maddox-Dallas
Marguerite Garrick	Eric Schneider
Rosemary Hardy	Melanie Tamsky
Laurel Herrington	

Excused/Absent:

Brad Bernstein
Omri Praiss

Also Present:

Patty DeForrest
Eric Gruenenfelder

Approval of Minutes: Minutes from the January meeting were approved as written.

FY11 Year End Budget Report Mr. Gruenenfelder presented the FY11 Year End Budget Report. (Please see attached PowerPoint for additional details.) Mr. Gruenenfelder reviewed Vision 2013, as well as performance card measures. Based on the Citizen Survey, the Parks and Recreation Department is serving more participants and doing so more efficiently. The Commission was informed that performance measure percentages listed under “acres properly maintained per 1,000 acres” are based on an internal evaluation of each park. Ms. DeForrest noted that the intent this year is to have Commission members evaluate the parks. The evaluations help the department setup the budget, create work orders and make park improvements as needed. Total revenue increased by 4% over FY11 primarily the result of increased revenue at Shaw Park Aquatic Center. Concessions continue to perform consistently; revenue and expenditures in FY10 are similar to FY11. Capital fund expenditures are down, due to the delay of two projects. The FY11 actual budget was slightly under the FY11 estimated budget due to the movement of on-going maintenance. Projects that did not meet the new CIP definition of capital were moved into the operating budget.

Revenue at the ice rink increased due to Platinum membership sales. Ice rink daily admissions continue to increase. Expenditures will be over at the ice rink due to ammonia system and compressor repairs.

Hanley House expenditures increased over FY10 due to the costs associated with conservation and digitization of the Day Book. Expenditures are below estimation due to savings in supplies and utilities.

There was a decrease in revenue at the Tennis Center. The installation of the new tennis courts should increase revenue. Expenditures have been down despite the decrease in revenue.

Youth sports leagues increased by six percent, and adult leagues had a large increase due to the installation of lights on fields #1 and #2.

FY12 First Quarter Budget Report: FY12 revenues and expenditures are on track to meet budget.

Platform Tennis: Ms. DeForrest told the Commission that she spoke with the group of individuals whom are interested in having Platform Tennis in Shaw Park. She told them she would discuss the possibility with the Commission again. Further, Ms. DeForrest told the Commission that she thinks the view of the court would be overwhelming and does not think it would fit. It would have a negative

impact on ball fields and there is a concern about operational costs. The Commission stated that they are no longer interested in pursuing platform tennis.

Director's Report: Project Update – There is a challenge grant for the back porch at Hanley House. The Shaw Park Tennis Center project is on hold because the City is waiting for approval from MSD; once the City receives approval the bid process can begin. The Parks and Recreation Department received a \$223,000 Municipal Grant for the Tennis Center project. Stakes are in place in Shaw Park that mark the path for the walking trail. Ninety-five percent of the trail is designed. There will be a ground breaking celebration when trail construction begins, which will be at the end of June or early July.

The Shaw Park Art Piece project is in the contract phase. The Center of Clayton skylight project in the gyms is complete. The skylights in the pool area will be replaced this summer because the pools will close for two weeks for cleaning. Mr. Tim Wonish, from the Clayton School District, is working on a good capital plan for The Center.

The Clayton Century Foundation has been discussing the possible uses of the Ice Rink facility. Ms. DeForrest stated that it would be useful to re-read the Ice Rink Task Force report because it has three plans. The Parks and Recreation Department can apply for a Park Planning Grant and use the funding to assist with the public engagement piece. A consultant would facilitate Ice Rink facility usage discussions and have two public meetings, in order to obtain more objective plans. Mr. Schneider made a motion to hire a consultant to assist with developing a solid plan and design for a multi-use facility. Mr. Berkowitz seconded the motion and all were in favor. Since we do not know what will happen at the Ice Rink, the Parks and Recreation Department may hold off on re-building tennis court #10.

The BOA distributed an updated CCF list that stated 60% of projects are funded.

New Projects - Ms. DeForrest informed the Commission that a donor is interested in having the City improve the hillside at the north end of the park. The donor envisions having some seating and water elements on the hill. A 25% endowment would be included with the donation to assist with on-going maintenance costs. The Commission members told Ms. DeForrest they are interested in having further discussions about the donor's plans for beautification of the north end of Shaw Park.

Old Business / New Business: Ms. Hardy told the Commission that when she drove by Haddington Court it was flooded and it did not look like any work had been completed on site. Ms. DeForrest said she heard from a Clayton resident in the Haddington Court area, who expressed her concern about the sound of cars being locked. The resident would allow the City to put up an easement near her property.

Meeting Adjourned at 8:45 pm

Respectfully Submitted By:

Denise Ucinski



City of Clayton's March 2012 Special Events

Saturday, March 3 – Indoor Winter Farmer's Market: Join us at Clayton's Winter Market at The Center of Clayton. You'll find the same high quality products you've enjoyed all season. The market is open from 8:30 am-12:30 pm.

Wednesday, March 21 - CCF History Lecture Series: Clayton Chief of Police, Thomas J. Byrne, will give a talk on observations from the Chief's point of view after many years at the help. The lecture is at 7:00 pm at The Center of Clayton.

Friday, March 23 & Saturday, March 24 – Electronic Recycling Event: The City of Clayton Public Works Department and Ecology and Environmental Awareness Committee is sponsoring the 8th annual Electronic Recycling Event in the South Parking Lot of Shaw Park with its partner Web Innovations & Technology Services (WITS), a non-for-profit organization. Businesses and residents may dispose of computers, printers, phones, pagers, fax machines, small appliances, copy machines and televisions. WITS guarantees secure Department of Defense removal of all data on reusable computers. WITS also guarantees that all non-reusable items will be recycled appropriately, and that they will not be put into the landfill. All donations are tax deductible. Electronics may be dropped off on Friday or Saturday between 7:30am-5:00 pm

Saturday, March 31 – Bunny Hop: Join us for a morning of fun at Shaw Park for the Bunny Hop. There will be a petting zoo, lots of eggs to gather for your basket and fun crafts. Mr. Bunny will be the special guest. This event is from 10:00 am-11:30 am.

Saturday, March 31 – Firehouse Movie Night: *How to Train Your Dragon* will be shown at the City of Clayton Firehouse from 6:00 pm-8:00 pm. Come early to see the fire trucks and meet the firefighters; doors open at 5:30 pm. This is a free family event! Soda will be for sale; free popcorn will be available while supplies last.